

CREDENTIALS – SUBSTITUTE POSITIONS

Regular School Year

All substitute teachers must hold a valid credential to teach. This may be a regular credential or an Substitute Teaching Permit. Holders of a regular credential may substitute in long term substitute positions. Holders of a 30-day permit may not teach for any one teacher more than 30 days during the entire school year.

Summer School

The holder of a regular credential may teach summer school. If credit is given, generally, the holder of a Substitute Teaching Permit may not teach summer school. The school district and the county office are held accountable in their monitoring for summer school assignments. The holder of a Substitute Teaching Permit may only serve in a summer school assignment when the individual is serving as a substitute for a credentialed teacher and the assignment is not more than 30 days (20 for Special Education) for one teacher. The teacher must be out on sick leave and the position may not be vacant. The holder of a Substitute Teaching Permit is not the teacher of record as he or she is serving as a substitute. **Extreme caution** must be used when assigning the holder of a Substitute Teaching Permit to serve in a summer school assignment. The District risks the loss of ADA and may not be able to legally pay the teacher. Credit for the students is also an issue.